



VSB College of Engineering Technical Campus

Approved by AICTE, New Delhi & Affiliated to Anna University
Coimbatore to pollachi Road NH - 209, Ealur Privu, Kinalhukadavu Taluk,
Coimbatore - 642109, Tamilnadu, India. Email: office@vsbcetc.com Website : www.vsbcetc.com

Ref: VSBCETC/IQAC//2021-2022/02

18.10.2021

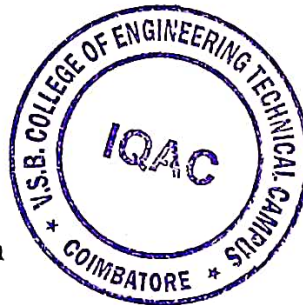
Circular

The second Internal Quality Assurance Cell (IQAC) meeting for the academic year 2021-2022 is convened on 21.10.2021 at 10.00am in Seminar Hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the meeting is as follows:

- 1 To discuss the Curricular Aspects of the Academic programs and suggest improvements.
- 2 Status of Lab facilities and other resources for the new branches Artificial Intelligence and Data Science, Agricultural engineering.
- 3 To discuss the increase in infrastructure facilities and library facilities as Learning Resources.
- 4 To discuss improvement strategies adopted by the Institution for Academic and Infrastructure developments.
- 5 To discuss about student's activities.
- 6 To discuss about the plan of organizing motivational program for the students.
- 7 To discuss the innovations introduced during this academic year which have created a positive impact on the functioning of the Institution.
- 8 To discuss the contribution of IQAC in enhancing awareness about Student Support services and its progression.
- 9 Other related activities.


CO-ORDINATOR




CHAIRPERSON

Copy to:

The chairman and chairperson
CEO

Professors/HODs – to be circulated to all faculty members

All IQAC committee members

File

Principal
V.S.B. College of Engineering Technical Campus,
Coimbatore - 642 109.



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MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

Ref.No.VSBCETC/IQAC-MoM/2021-2022/02

The second IQAC meeting for the academic year 2021-2022 was conducted on 21.10.2021 during 10.00am to 1.00pm at Seminar Hall, VSB college of engineering technical campus, Coimbatore.

Dr. C.Jagadeesan, Chairperson welcomed the members of IQAC and set the context for the discussion meeting followed by review presentation made by Dr.D.Shamia, Associate Professor, Department of Electronics and Communication Engineering and coordinator of IQAC.

The following points were discussed

Review of previous meeting and action taken report on the discussion of the previous meeting were readout with a formal discussion with all IQAC members. The minutes of meeting were approved by the IQAC members.

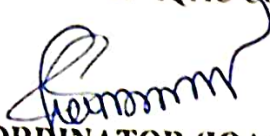
1. It is decided to conduct awareness program on social activities to make students aware of their responsibilities towards the society.
2. The committee insisted to increase all the facilities for the new branches.
3. The committee insisted the faculty to use innovative teaching method during their course delivery to enhance the students learning capability. As a part it is decided to conduct Faculty development programs.
4. Discussed about the motivational program organizing for the students.
5. Discuss about the placement activities by strengthening the corporate relations.
6. It is planned to conduct hands on training in the concern department to improve the student's employability skills.
7. Discussed about the online courses like NPTEL, bridge courses, Technology-based Learning, Project-based Learning which are conducted as a part of added knowledge to curricular aspects of the Academic programs.



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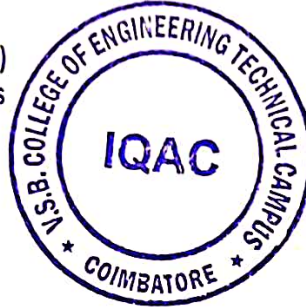
8. Principal discussed about the importance of students get high percentage of pass results and concerned faculties will prepare slow learners list.
9. IQAC Coordinator proposed the date for the next meeting.


COORDINATOR (IQAC)

Coordinator

Internal Quality Assurance Cell (IQAC)
VSB College of Engineering Technical Campus
Coimbatore - 642 109.






CHAIRPERSON

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The following IQAC members attended the meeting:

No.	Name	Designation	Position	Signature
1	Mr. B. VIJAY	SECRETARY	MANAGEMENT MEMBER	
2	Dr. C. JEGADHEESAN	PRINCIPAL	CHAIRPERSON	
3	Mr. U. SATHISH	VICE PRINCIPAL	SENIOR ADMINISTRATIVE OFFICERS	
4	Mrs. P. LATHA	HOD/ECE		
5	Dr. M. RAMESHKUMAR	HOD/IT		
6	Dr. M.VARATHARAJ	HOD/EEE	FACULTY MEMBERS TO REPRESENT ALL LEVEL	
7	Dr.S.ANUPALLAVI	ASP/ECE		
8	Dr.T.VENKATAJALAPATHY	HOD/MECH		
9	Mrs. S. SARASWATHY	AHOD/CIVIL		
10	Dr.T.KALAIKUMARAN	AHOD/CSE		
11	Mrs. V. RADHA	AP/CSE	NOMINEE EACH FROM LOCAL SOCIETY/STUDENT/ALUMNI	
12	Ms.P.HARSISHMITHA	STUDENT, IV ECE		
13	Mr.B.RITHIN GEORGE	ALUMNI,2016-2020 BATCH		
14	Ms.P.SRINANDHINI	ALUMNI,2012-2016	NOMINEE EACH FROM EMPLOYER/INDUSTRIALIST/STAKE HOLDER	
15	Ms.T.P.NANCY	HR, COGNIZANT		
16	Mr. CHURCHILL SPENCER	SENIOR, LINUX ADMINISTRATOR, WIPRO TECHNOLOGIES, COIMBATORE		
17	Mr. SATHISH G	UNISOFT SYSTEM CONSULTANCY, COIMBATORE	IQAC COORDINATOR	
18	Dr. D. SHAMIA	ASSOCIATE PROFESSOR, ECE		



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12.06.2021

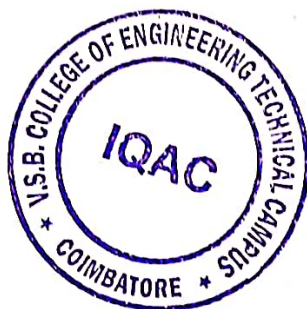
Circular

The first Internal Quality Assurance Cell (IQAC) meeting for the academic year 2021-2022 is convened on 15.06.2021 at 10.00 am in Seminar Hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda for the meeting is as follows:

1. To discuss the actions taken by the department on the actionable points identified in the previous meeting
2. Status of introducing new branch Artificial Intelligence and Data Science, Agricultural engineering.
3. Innovation in teaching and learning methods
4. Enhancing quality in R&D activities
5. To discuss improvement strategies adopted by the Institution for Academic and Infrastructure developments.
6. Implementation and effective use of ICT tools.
7. Other related activities.


CO-ORDINATOR




CHAIRPERSON

Principal
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List of IOAC members

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3	Mr. U. SATHISH	VICE PRINCIPAL	SENIOR ADMINISTRATIVE OFFICERS
4	Mrs. P. LATHA	HOD/ECE	
5	Dr. M. RAMESHKUMAR	HOD/IT	
6	Dr. M. VARATHARAJ	HOD/EEE	
7	Dr.S.ANUPALLAVI	ASP/ECE	FACULTY MEMBERS TO REPRESENT ALL LEVEL
8	Dr.T.VENKATAJALAPATHY	HOD/MECH	
9	Mrs. S. SARASWATHY	AHOD/CIVIL	
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18	Dr. D. SHAMIA	ASSOCIATE PROFESSOR, ECE	IQAC COORDINATOR



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The following points were discussed

Review of previous meeting and action taken report on the discussion of the previous meeting were readout with a formal discussion with all IQAC members. The minutes of meeting were approved by the IQAC members.

- In order to enhance quality in teaching learning process, it was suggested to educate faculty members on utilizing ICT tools.
- The committee insisted the faculty to use innovative teaching method during their course delivery to enhance the students learning capability. As a part it is decided to conduct Faculty development programs.
- The committee discussed about introducing new branches Artificial Intelligence and Data Science, Agricultural engineering.
- The committee suggested the faculty members to attend the various conference, workshop, seminars and publish the research papers to enhance their research skills.
- Discuss about the placement activities by strengthening the corporate relations.
- Questions are framed based on the Blooms Taxonomy and the previous year question papers.
- Highlighted about identifying the slow learners and working towards improving their performance.
- Discussed about the online courses like NPTEL, bridge courses, Technology-based Learning, Project-based Learning which are conducted as a part of added knowledge to curricular aspects of the Academic programs.
- Answer scripts are evaluated based on the answer key prepared by the course instructor. Course instructor shall complete the evaluation of the answer scripts within four days of the exams concerned.
- Highlighted about the use of Google Classroom and Flipped Classroom
- Spoke about the practice of revising the content of the lecture at the end of a particular week and conducting extra sessions for slow learners.



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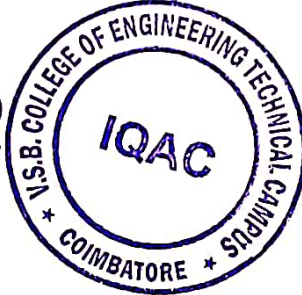
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- Consolidated mark statements are prepared within a week after the tests. HoD conducts the result analysis meeting with course handling faculty members and discusses significant outcomes.
- After evaluation, the learning levels are analyzed to measure the CO attainment.

IQAC Coordinator proposed the date for the next meeting.

COORDINATOR (IQAC)
Coordinator

Internal Quality Assurance Cell (IQAC)
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