



V.S.B. College of Engineering Technical Campus

(An Autonomous Institution)

Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai

Accredited with A+ Grade by NAAC, NBA Accredited Courses

NH - 209, Ealur Privu, Kinathukadavu Taluk, Coimbatore - 642 109. Tamilnadu.

E-mail : office@vsbcetc.com

Website : www.vsbcetc.com

Ref: VSBCETC/IQAC/2024-25/03

04-07-2024

Circular

The first Internal Quality Assurance Cell (IQAC) meeting for the academic year 2024-2025 is convened on 04.07.2024 at 2.00 Pm in IQAC Conference Hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda:

- Welcome Address by the Principal & IQAC Chairman
- Introduction of New IQAC Members
- Review of Previous Meeting Minutes
- NBA Accreditation Progress
- AQAR Documents Review & Submission
- Facilitating Comprehensive Data Collection for NIRF/AISHE
- Constitution of Committees
- Autonomous Task & Implementation
- Enhancing Quality in R&D Activities
- Academic Audit – Feedback – Appreciations and Areas to Improve
- Innovation in Teaching and Learning Methods
- Implementation and Effective Use of ICT Tools
- Activities of Clubs, Faculty Development Programs
- Institution Innovation Council (IIC) Activities
- Increase in NPTEL Course Participation
- Suggestions from IQAC Members for Quality Enhancement
- Other Related Activities

CO-ORDINATOR

Copy to:

The Chairman and chairperson
CEO

Professors/HOD's - to be circulated to all faculty members

All IQAC committee members File

Thimurugan
4/7/24
PRINCIPAL

Dr. V. VELMURUGAN. M.E., Ph.D.,
PRINCIPAL

V.S.B. COLLEGE OF ENGINEERING TECHNICAL CAMPUS
COIMBATORE - 642 109.

List of IQAC members

S.No.	Name	Designation	Position
1	Mr.V.S.Balsamy	Managing Trustee/ Chairman	Management Member
2	Mrs. Indirani B	Trustee	
3	Mr. Satheesh Kumar B	Vice Chairman	
4	Mr. Vijay B	Secretary	
5	Dr. Velmurugan V	Principal	Chairperson
6	Dr. Raju R	Vice Principal	Senior Administrative officers
7	Dr. Kalaikumaran T	HOD / CSE	
8	Dr. Murugadoss R	HOD / AI&DS	
9	Dr. Rameshkumar M	HOD / IT	
10	Dr. Venkatajalapathy T	HOD / MEC	
11	Dr. Muthukumaran N	HOD / CIVIL	
12	Mrs. Latha P	HOD / ECE	
13	Mrs. Suvathipriya S	HOD / AGRI	
14	Mrs. Radha V	HOD / CSE	
15	Mr. Velmurugan T	HOD / EEE	
16	Dr. Banu G	Professor / EEE	Faculty Members to Represent all Level
17	Dr. Divya S V	Professor / CSE	
18	Dr. Rinesh S	ASP / CSE	
19	Dr. Peter Dominic Ryan	Professor / English	
20	Mrs. Jebaranjani B	AP/ AI&DS	
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26	Mrs. Devaki R	AP / CIVIL	
27	Miss. Dhanya R	III- B.Tech IT - Student	Student Nominee
28	Mr. Sarjeeth S	III- B.Tech IT - Student	
29	Mr. Rithin George B	Alumni, 2016 – 20	Alumni Nominee
30	Ms. Srinanthini P	Alumni, 2012 – 16	
31	Ms Nancy T P	HR, Cognizant	Nominee form Employer / Industrialist / Stakeholder
32	T. Janaki Kamatchi	Associate Consultant, Capemini	
33	Mr. Lavanam Amballa	Senior Manager, Wipro Ltd.	
34	Dr. Shamia D	ASP / ECE	IQAC Coordinator

Minutes of the Meeting:

Welcome Address:

- The meeting began with a warm welcome by **Dr. Velmurugan V**, Principal and Chairperson of the IQAC. He outlined the importance of IQAC in fostering a culture of quality and continuous improvement.

Introduction of New Members:

- **Dr. D. Shamia**, IQAC Coordinator, introduced the newly appointed members of the IQAC committee for the period 2024–2025, comprising academic heads, faculty, student and alumni representatives, and external stakeholders. All members were welcomed and encouraged to actively participate.

Review of Previous Meeting Minutes:

- The minutes and action taken report of the previous meeting were reviewed. After deliberation, the same were approved by all members.

Presentation of Activities for AY 2023–2024:

- **Dr. D. Shamia** presented a summary of key activities:
 - **Activities Completed:**
 - Conduct of internal academic audits; feedback collected and analyzed
 - Organization of seminars, FDPs, workshops across departments
 - Student achievements in academics and co-curricular activities
 - Submission of fee proposal to Fees Fixation Committee
 - Timely submission of AQAR for AY 2022–2023
 - Submission of data for NIRF and AISHE rankings
 - Completion of Institution Innovation Council (IIC) activities and reporting
 - Approval and implementation of the 2024 academic regulations

▪ **Ongoing Activities:**

- Preparation of NBA SAR reports for **CSE, IT, and Mechanical Engineering**
- Compilation of comprehensive data for **NIRF 2025** and **AISHE**
- Execution of IIC quarter 4 activities

▪ **Planned Initiatives:**

- AQAR submission for the current academic year (2023–2024)
- Completion and submission of NBA-SAR for the three target departments
- Launch of online certificate courses across departments
- Reconstitution of academic and administrative committees
- Scheduling of internal and external academic audits
- Execution of MoUs with industry partners for internships, training, and collaborative projects

NBA Accreditation Progress:

- Heads of concerned departments shared updates on SAR documentation. Target completion and peer review timelines were discussed. IQAC urged adherence to NBA guidelines and readiness for expert visits.

AQAR Document Review:

- The IQAC team reviewed draft sections of the AQAR. Members suggested assigning documentation responsibilities to specific departments and centers.

NIRF/AISHE Data Collection:

- Members agreed on streamlining the data collection process via department coordinators. A shared digital repository will be used to avoid redundancy and maintain consistency.

Reconstitution of Committees:

- Based on evolving academic and regulatory needs, it was proposed to reconstitute the following: Anti Ragging, Grievances & Redressal Cell, Research Committee, Examination Cell, and Innovation Committee. Approval for the new structure was obtained in principle.

Autonomous Status Implementation:

- Review of BoS meetings, Academic Council decisions, and progress on curriculum implementation was undertaken. Departments were advised to submit semester-wise implementation reports.

Enhancing Quality in R&D Activities:

- Faculty were encouraged to publish in **SCI/Scopus-indexed journals**, apply for research funding, and submit innovation proposals. A research cell was proposed to support grant writing and IP documentation.

Academic Audit Feedback:

- The analysis of audits highlighted strengths in syllabus delivery and documentation, and pointed out areas needing improvement such as laboratory record maintenance and lesson plan updates.

Innovative Teaching-Learning Methods:

- Departments were urged to adopt **ICT-based, experiential, and flipped-classroom models**. Model classrooms with smart boards and simulation tools are under proposal.

Faculty Development and Clubs:

- A tentative FDP calendar was shared. Departments were encouraged to foster interdisciplinary clubs, promote student engagement, and conduct skill development activities.

Institution Innovation Council (IIC):

- Ongoing Q4 activities include awareness sessions, ideation contests, and proposal submissions. A strong emphasis was placed on building a culture of innovation and entrepreneurship.

NPTEL/SWAYAM Participation:

- Targets for student and faculty enrolments were set. NPTEL Coordinators were instructed to ensure department-level awareness and monitoring of certification completion.

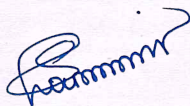
Suggestions from IQAC Members:

- Notable suggestions included:
 - Inviting external academic and industrial experts for curriculum review
 - Regular review for continuous quality monitoring
 - Encourage the Yukti Innovation Participation.
 - Conduct awareness program on social activities to make students aware of their responsibilities towards the society

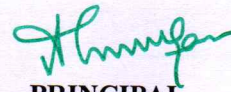
Other Related Activities:

- Plans for alumni engagement, industry-academic tie-ups, and community outreach were also discussed. It was resolved to integrate all initiatives under the IQAC annual planning framework.

Dr. D. Shamia, IQAC Coordinator, proposed the vote of thanks, expressing gratitude to all members for their valuable inputs and commitment to quality enhancement. The date of the next IQAC meeting will be communicated shortly to all members..



CO-ORDINATOR



PRINCIPAL

Dr. V. VELMURUGAN. M.E.,Ph.D.,
PRINCIPAL

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Minutes of the Second Internal Quality Assurance Cell (IQAC) Meeting

Ref: VSBCECTC/IQAC/2024-25/04

Venue: IQAC Conference Hall

Date: 07.03.2025

Time: 2:00 PM

Circular

The second Internal Quality Assurance Cell (IQAC) meeting for the academic year 2024-2025 is convened on 07.03.2025 at 2.00 Pm in IQAC Conference Hall. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda:

1. Welcome Address by the Principal & IQAC Chairman
2. Review of Action Taken Report (ATR) from the First IQAC Meeting (04.07.2024)
3. Progress Update on NBA Accreditation
4. Status of AQAR Document Compilation and Submission, and Website Domain Change
5. Review of NIRF/AISHE Data Collection Progress
6. Update on Reconstitution of Committees
7. Progress on Autonomous Status Implementation
8. Review of R&D Activities Enhancement Initiatives
9. Discussion on Academic Audit Feedback and Corrective Actions
10. Update on Innovative Teaching and Learning Methods Implementation
11. Review of Activities of Clubs and Faculty Development Programs
12. Update on Institution Innovation Council (IIC) Activities and Star Rating
13. Progress on NPTEL/SWAYAM Course Participation Targets
14. Discussion on Suggestions from IQAC Members
15. Update on Approval Process.
16. Review of Odd Semester Result Analysis and Even Semester Examination Planning
17. Unnat Bharat Abhiyan Registration
18. Non-Academic Internal Audit Planning


7/3/25
Dr. V. VELMURUGAN. M.E., Ph.D.,
PRINCIPAL
V.S.B. COLLEGE OF ENGINEERING TECHNICAL CAMPUS
COIMBATORE - 642 109.

Minutes of the Meeting:

Welcome Address by the Principal & IQAC Chairman

The meeting commenced with a warm welcome by Dr. Velmurugan V, Principal. He emphasized the significant progress made since the last meeting and reiterated the institution's commitment to continuous quality enhancement, acknowledging the efforts of all members.

Review of Action Taken Report (ATR) from the First IQAC Meeting (04.07.2024)

Dr. D. Shamia, IQAC Coordinator, presented the Action Taken Report (ATR) of the first IQAC meeting held on 04.07.2024. Each item was discussed, and members provided updates on their respective responsibilities, noting satisfactory progress across most areas.

Progress Update on NBA Accreditation

The IQAC Coordinator reported significant progress on NBA accreditation.

- NBA Pre-qualification application was successfully submitted on 07.03.2025.
- The NBA SAR (Self-Assessment Report) was submitted on 16.05.2025, and the associated fee has been paid. Heads of concerned departments (CSE, IT, Mechanical Engineering) were commended for their diligent efforts. The IQAC urged continued readiness for expert visits and subsequent steps in the accreditation process.

Status of AQAR Document Compilation and Submission, and Website Domain Change

It was confirmed that the NAAC-AQAR for AY 2023-24 was successfully submitted on 31.12.2024. A significant update was noted regarding the website domain change from vsbcet.com to vsbcet.edu.in. The committee was informed that all AQAR documents need to be re-uploaded to the new website (vsbcet.edu.in) to ensure accessibility and compliance.

Review of NIRF/AISHE Data Collection Progress

The committee was pleased to note the timely submission of crucial ranking data:

- AISHE data was uploaded and submitted on 18.01.2025.
- NIRF data was submitted on 31.01.2025. The efforts of the nodal officers and departments in ensuring accurate and timely submission were highly appreciated.

Progress on Autonomous Status Implementation

The IQAC reviewed the progress on Autonomous Task & Implementation. It was confirmed that the first BoS meetings for AY 2024-25 were conducted in the fourth week of July 2024, and the second BoS meetings were successfully held in the first week of February 2025 for all departments. It was decided to conduct the next BoS meeting in June 2025. This proactive approach ensures effective curriculum implementation and academic council monitoring.

Review of R&D Activities Enhancement Initiatives

Significant achievements were reported in R&D activities. An FDP on IPR and Patent Filing was successfully conducted, which has resulted in over 100 patents being filed and more than 50 journals published by the faculty. The committee commended these efforts and instructed

departments to plan and conduct National and International Level seminars for the next academic year to further enhance research and dissemination.

Discussion on Academic Audit Feedback and Corrective Actions

It was reported that the academic audit was successfully conducted on September 17, 2024, by Aassaan Edu Care Foundation/Aassaan Accreditation Private Limited. The feedback from this audit, highlighting both strengths and areas for improvement, has been shared with the respective departments for necessary corrective actions.

Update on Innovative Teaching and Learning Methods, ICT Tools, and Faculty Development

To further improve teaching effectiveness and outcome-based education, an FDP was conducted focused on Effective Teaching & Outcome-Based Education.

Departments are actively conducting innovative pedagogy sessions.

It was highlighted that over 30 Guest Lectures and Seminars have been conducted, enriching the learning experience.

Review of Activities of Clubs and Faculty Development Programs

The event calendar for club activities and FDPs has been effectively utilized.

Update on Institution Innovation Council (IIC) Activities and Star Rating

The IQAC proudly announced that the Institution Innovation Council (IIC) 2023-24 star rating for the college is 3.5 stars. All members were congratulated for this achievement. The committee reviewed the schedules for the current academic year's fourth quarter IIC activities and emphasized the plan to achieve 4 stars and above. It was also stressed that all activity reports must be submitted timely to the IIC portal.

Progress on NPTEL/SWAYAM Course Participation Targets

NPTEL coordinators are actively nominated, and awareness sessions continue to drive student and faculty enrolments. The IQAC noted progress towards certification completion targets.

Discussion on Suggestions from IQAC Members for Quality Enhancement

The implementation of previously suggested initiatives is underway.

Encouraging Yukti Innovation Participation, and conducting awareness programs on social responsibilities.

Update on AICTE Extension of Approval and New Course/Intake Changes

A significant update was provided regarding AICTE approvals:

- The AICTE Extension of Approval (EoA) application for AY 2025-26 and the three Approval applications were submitted on 02.02.2025.
- These applications include proposals for increase in intake for:
 - B.Tech IT: 60 to 120

- BE. ECE: 120 to 300
- B.Tech AI&DS: 240 to 300
- BE. CSE (AIML): 60 to 120
- BE. EEE: 30 to 120
- A new course, M.E. CSE, with an intake of 12 seats, has been proposed.
- The intake for M.E. VLSI Design & Embedded System is proposed to be reduced from 30 to 12 seats. The IQAC acknowledges these strategic changes for institutional growth and diversification.

Status of Anna University Provisional Affiliation

The committee was informed that the Anna University provisional affiliation application for the academic year 2025-26 was submitted on 28.02.2025, ensuring continuous affiliation.

Review of Odd Semester Result Analysis and Even Semester Examination Planning

The result analysis of the odd semester was thoroughly reviewed. The IQAC committee instructed all departments to formulate comprehensive plans to achieve a 100% result in the upcoming even semester examinations. Furthermore, the even semester examination schedule was planned and finalized to ensure smooth conduct.

Unnat Bharat Abhiyan Registration

It was decided to identify 5 villages to register under the Unnat Bharat Abhiyan scheme, marking a step towards enhanced community engagement and social responsibility.

Non-Academic Internal Audit Planning

A non-academic internal audit is planned to be conducted during the End Semester holidays to ensure efficiency and quality in administrative and support functions.

Vote of Thanks:

Dr. D. Shamia, IQAC Coordinator, proposed the vote of thanks, expressing sincere gratitude to all members for their diligent efforts, valuable inputs, and unwavering commitment to the continuous quality enhancement of the institution. She specifically acknowledged the collective achievements in accreditation, data submission, and academic improvements.

Date of Next Meeting:

The date of the next IQAC meeting will be communicated shortly to all members.

IQAC CO-ORDINATOR

PRINCIPAL

Dr. V. VELMURUGAN. M.E., Ph.D.,
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